

RTO Forum Minutes

General

The Annual LDSC RTO Forum was held on Friday 2 December 2022 at the Boulevard Centre from 8:30am to 12:30pm. The Forum had both face to face and online component. Thirty participants attended, with at least one representative from each industry sector for Rail, Road, Retail, Community Pharmacy and Warehousing and Logistics/Supply Chain.

A summary of key points per presenter is available below. [Please note items for further action by RTOs have been highlighted in blue.](#)

For further information regarding the forum please contact the LDSC on (08) 9388 8781 or the industry consultants listed below:

Contact:	Industry Area:	Email:
Michael Taremba	Aviation	michael@ldsc.asn.au
Amanda Green	Road, Warehousing and Logistics, RTO Network	amanda@ldsc.asn.au
Ian Ryan	Retail, Community Pharmacy, Floristry and Wholesaling	ian@ldsc.asn.au
John Fisher	Maritime, Ports & Stevedoring, Defence and Defence Industries	john@ldsc.asn.au

Industry Advisory Group – RTO Network

FACILITATED BY MICHAEL TAREMBA, LDSC

The morning session was used to facilitate group discussion of challenges and opportunities affecting training providers in the Transport, Logistics, Defence, and Retail spaces. This information will be used to update the LDSC Industry Profiles and Snapshots, and through the West Australian Jobs and Education and Training (WAJET) Update. (The WAJET feeds into the State Priority Occupation List (SPOL) and other key areas relating to training and workforce development for the Department of Training and Workforce Development (DTWD) and the State Training Board (STB)).

Robust conversation was held regarding a number of areas, a summary of key points is provided below:

- The number and availability of skills sets is increasing with limited clarity around microcredentials and their definition and/or point of difference to skill sets
- There has been a number of changes to training delivery as a result of COVID and new technology such as XR (Extended Reality), AV etc
- There are a number of emerging occupations, as well as emerging/changing job roles as a result of technology and data, internet of things etc which will have an impact on training and workforce development
- Units of Competency not reflecting industry best practice

ACTION: Training provider/s to contact the LDSC ASAP regarding Units of Competency or Skill sets which do not meet industry best practice, with examples. The LDSC will then review and collate the feedback and distribute it to the appropriate channels for their review, or as part of the consultation process.

ACTION: Training providers to contact the LDSC to arrange a time to provide feedback on any items above.

ACTION: Training providers are encouraged to review the LDSC Industry Profiles which are available on our website and to provide feedback on areas relating to their industries.

National Centre for Vocational Education and Research (NCVER) – NCVER Update

DR JOY DE LEO, NCVER

This was the first year NCVER have presented at the RTO Forum. This year, Dr Joy De Leo provided an online update regarding VET Workforce Data from 2020 as well as key pieces of research recently published by NCVER in relation to Registered Training Providers/VET workforce;

- Attracting Industry Experts to be VET Practitioners
- Building Capability and quality in VET Teaching
- Delivering high quality VET: What matters to RTOs

Dr De Leo can be contacted via JoydeLeo@ncver.edu.au for those wishing to find out more about her presentation. Further details are available in her presentation slides available on our website.

ACTION: Training providers are encouraged to visit the NCVER website for how to be involved in future projects.

Training Accreditation Council (TAC) – TAC Update

GRAZIA STEWART, TAC

The Training Accreditation Council (TAC) is an independent statutory body, established under the *Vocational Education and Training Act 1996* which regulates VET services in Western Australia. Grazia provided strategic insight into the regulatory directions of TAC, as well as education and resource material Training Provers can utilise to assist in meeting compliance requirements.

- Currently analysing results of TAC Stakeholders survey and TACs performance.
- High Risk Work Licence strategy will be released soon. Assessment for RPL and amount of training was identified as some of the key issues. TAC will advise more on this shortly.
- A question was asked at the Forum regarding the Licencing Units. TAC followed this up and provided this reply after consulting with the Department of Transport “have been advised it is because other States and Territories allow a licensing component by the RTO (i.e. the client can walk from the RTO environment with the licence) whereas WA do not – the client needs to attend a Transport Services Centre to finalise the transaction, it’s in the legislation.”
- The TAC welcomes ASQA registered RTOs to also attend educational seminars, or visit the recordings on their website, however it is advised they also check with ASQA for any points of difference.

ACTION: RTOs are encouraged to review the Regulatory Strategy 2021-23. Areas to note are the High-Risk Work Licence (HRWL), First Aid Units of Competency, and the Training Products subject to ongoing monitoring, which includes Units of competency linked to Heavy Vehicle Licences and Units linked to the Pilot Vehicle Licence.

ACTION: Training Providers are encouraged to contact TAC directly for further information:

W: www.tac.wa.gov.au E: tac@dtwd.wa.gov.au P: (08) 9224 6510

Australian Industry Standards (AIS) Update

RON HORNE, AIS

Australian Industry Standards (AIS) are a Skills Service Organisation (SSO) appointed by the Australian Government to support 11 Industry Reference Committees (IRCs) within the transport and logistics (TLI) and Defence sectors for Training Package development nationally. Ron provided an overview of recent activities and forecasted projects for 2023.

AIS regularly seek stakeholder feedback on Training Package development and encourage those with an interest in these areas to subscribe or register their interest in joining an Industry Reference Committee (IRC). An overview of projects endorsed, current projects and projects commencing was provided for all industry areas as part of the slide notes for AIS.

ACTION: If you are not already subscribed to receive updates from AIS, click [here](#) to access the AIS website and subscribe to industry areas of interest.

ACTION: Training Providers are encouraged to contact AIS directly for further information:

W: <http://www.australianindustrystandards.org.au> **P:** (03) 9604 7200 **E:** ron.horne@aisnds.org.au

Australian Industry Standards (AIS) Update

NIGEL HAYWOOD, AIS

Nigel spoke about AISs future role and the new industry Clusters and how this arrangement is likely to be structured. It is unclear at this stage when the Industry Clusters and the shape of them will be announced, however we expect this to be towards the end of the year. Currently, Australian Industry Standards (AIS) are the Skills Service Organisation for Transport and Logistics training packages.

Training providers are encouraged to contact AIS regarding the Industry Clusters. Some links are offered below, with the caution that these documents may be altered once the announcement is officially made.

ACTION: Training Providers are encouraged to subscribe to the AIS updates and areas of interest to remain informed of any opportunities to provide feedback on training package development and to visit the Skills Reform website to be apprised of any updates as they occur relating to the Industry Clusters.

Logistics & Defence Skills Council (LDSC) – LDSC Update

MICHAEL TAREMBA, CEO LDSC

Michael provided apologies for both ASQA and DTWD who were also invited to participate at this year's forum, however due to staffing changes they were both unavailable this year. The LDSC is planning to incorporate another event, and training providers are encouraged to "watch this space" for updates as they occur.

Michael then provided an overview of the LDSCs key activities over the last twelve months as well as future directions of the LDSC as we move into 2023, including:

- **LDSC Annual Update**

The LDSC continues to provide industry intelligence to Government, SSOs (soon to be Industry Clusters) and industry on many workforce development issues and thanked all those who have participated in consultations throughout the year. This information stakeholders provide is well regarded by the STB and DTWD who use this advice for guidance across:

- ❖ The State Training Plan
- ❖ Workforce Projects
- ❖ Cross-agency advice on industry demands/skill shortages
- ❖ Responses to Ministerial Requests
- ❖ The State Priority Occupation List (SPOL) and training prioritisation

- ❖ Skill Set applications
- ❖ Analysis of Skills Summit issues, trends and possible solutions

- ❖ Job Trainer Priority Training and Lower Fees, Local Skills initiatives
- ❖ The WA Skilled Migration Occupation List/The Graduate Occupation List

• **Western Australian Jobs Education and Training Strategy (WAJET)**

The LDSC will be seeking information for the WAJET process in 2023 across the following five themes identified by the DTWD and the Office of the State training Board (OTSB). Please see Appendix A for further examples.

1. New entrants
2. Underutilised or latent capacity
3. Short term or temporary
4. Permanent interstate migration
5. Overseas migration

• **Industry Advisory Group (IAG) Meetings**

Formerly called Industry Working Groups (IWG), the IAG Meetings have recently concluded for industries under the LDSC remit. The LDSC team will continue to arrange meetings for next year in February and March which will contribute to our Industry Profiles and WAJET responses to the DTWD, including an RTO IAG.

ACTION: IAG Meetings will occur in February/March 2023. If you are not already a member of an IAG, please contact the LDSC to be included. Invitations and further details will be sent out early next year.

• **Career Taster Program**

Michael provided an overview of the Career Taster Program which has launched for Year 9 students to provide a taste of work and post-school opportunities. It is important for Training Providers and industry to utilize the portal to highlight the many experiences available for occupations within Transport and Logistics, Retail and Defence.

ACTION: Click [here](#) for further information on this program.

• **LDSCs Career Pathway Booklets – Feedback Wanted**

The LDSC is undertaking a review of our career pathway booklets and invites training providers to review and participate in the update process (through nominating case studies or recommending/providing areas for inclusion/update).

Links to the booklets are below:

- [Maritime Careers Pathway Booklet](#)
- [Aviation Careers Pathway Booklet](#)
- [Rail Transport Careers Pathway Booklet](#)
- [Road Transport Careers Pathway Booklet](#)
- [Supply Chain Careers Pathway Booklet](#)
- [Where will the Transport and Logistics Industries Take You? Booklet](#)

ACTION: Contact Amanda@ldsc.asn.au for more information or to provide your feedback/comments on the Careers Pathway booklets.

- **New Training Pathways Approved for Retail**

Attendees were notified of:

- The establishment of an apprenticeship in Community Pharmacy Dispensary aligned to the qualification SIR40216 Certificate IV in Community Pharmacy Dispensary.
- The approval of three funded retail skill-sets
 - Retail Customer Engagement Skill Set (SIRSS00024) approved as a Recovery Skill Set.
 - Retail Customer Relationship Skill Set (SIRSS00025) approved for the Lower Fees Local Skills funding
 - Retail Leadership Transition Skill Set (SIRSS00035). approved for the Lower Fees Local Skills funding.

- **Defence Industry Pathways Program**

The [Defence Industry Pathways Program](#) is a Certificate III traineeship via South Metro TAFE. The pathway gives opportunities across the maritime defence industry supply chain to build WA workforce for the National Shipbuilding Plan. Employers who want to host trainees please contact [Programmed Training Services](#).

ACTION: Click [here](#) for further news.

- **VET Coordinators/Jobs and Skill Centres Update**

The LDSC is currently coordinating and planning a number of industry tours for VET Coordinators and Jobs and Skill Centre Career Advisors to undertake in the new year. A pilot tour is being planned with the rail industry with a view to also create a structured program for other industry areas under the LDSCs remit.

ACTION: The LDSC is looking for industry partners to support/host an event for VET Coordinators and Careers Advisors to attend to see the variability and breadth of occupations within TLI industries for them to promote. Feedback on the structure / activities that would be useful to include of a day is also welcome. Please contact Amanda@ldsc.asn.au for more information.

- **VET in Schools Register Update**

Attendees were provided with the copies of the VET in Schools Register which related to their scope of qualification coverage. RTOs were reminded that initial responses were required by the 13th December & the final cases for endorsement would take place in Mid-January 2023.

- **Regional Visitations**

The LDSC recently undertook regional visits with Kalgoorlie-Boulder, Esperance and Bunbury earlier this year. The LDSC is currently planning a regional visit to the Northwest in April/May next year.

ACTION: Please send your nominations of any industry stakeholders to the LDSC to be included in the next round of regional consultations.

Appendix A: WAJET 5 Themes with Examples

New entrants	Underutilised or latent capacity	Short term temporary	Permanent interstate migration	Overseas migration
<ul style="list-style-type: none"> • New qualifications • Pre-employment (pre-app, pre-trainee) • VET delivered to secondary school • Apprenticeships • Traineeships • Institutional delivery • Partnerships with industry • Pre-screening tools • Job Ready programs • Skill Sets 	<ul style="list-style-type: none"> • Skill sets • Upskill/shortened apprenticeship • RPL/Skills assessment • Onshore migrant programs • Internships for graduates • Parents returning to work • People with disability • Long-term unemployed support programs 	<ul style="list-style-type: none"> • Temporary DIDO • Temporary FIFO (WA) • Temporary FIFO (Interstate) • Temporary FIFO (International) • Skills transfer to local workforce 	<ul style="list-style-type: none"> • Permanent workforce moves to WA • Longer term development of industry in WA by importing skills in demand from eastern states 	<ul style="list-style-type: none"> • SNMP (DTWD) • Cwllth engagement • Global Talent (JTSI) • BIIP (SBDC) • International investment/new industries (JTSI)